

Waddington Parish Council

Clerk: **Mrs Carol Baird**
4 Park Avenue
Clitheroe
Lancashire
BB7 2HW
Tel: 07581 187615
Email: parishclerk@waddington.website

Local Government Act 1972 Meeting of Waddington Parish Council

Monday 8th November 2021 7.30pm at St Helen's Vestry, St Helen's Church, Waddington.

Minutes

Minutes from our meetings are normally reviewed and agreed at the following scheduled meeting and thereafter published to the village website. Draft minutes are usually posted on the village noticeboards and website for expedience before they have been officially approved and signed off at the next WPC meeting.

		Ref no. & Cllrs Proposing & Seconding
1.	Introduction	
	<p>As the Chair of WPC resigned after the last meeting, a new Chair was elected as the first point of business. One nomination was received for Cllr Rattigan. He was elected unanimously.</p> <p>The Clerk to advertise a new Councillor vacancy on the noticeboards and on the website.</p> <p>Cllr Rattigan welcomed councillors and three members of the public to the meeting.</p>	21/11/001 Prop. Cllr CS Sec. Cllr JR
2.	Attendance and Apologies	
	<p>The attendance of Cllrs Edmondson, Sullivan, Bolton, Rattigan, Cox, and Melvin were recorded.</p> <p>Apologies were received from RVBC Cllr Bob Buller, and LCC Cllr Rupert Swarbrick (Longridge and Bowland). Also in attendance were Carol Baird, Parish Clerk & RFO, and three members of the public; Mr Nigel Casson Moss and Toni and Oliver Davies.</p>	
3.	Declarations of Interest	
	Declarations of pecuniary or personal interests were received from Councillors in matters identified in the agenda. Cllr Bolton declared an interest in the planning permission relating to Twitter Bridge Farm Barn.	
4.	Public Participation	
	<p>There were two items:</p> <p>Need for fibre superfast broadband – Mr Nigel Casson Moss is disappointed by BT and the broadband service he is currently receiving on West Bradford Road. He is seeking support to improve the internet in the local area. Councillors gave him some information about the expansion of fibre broadband throughout the village. The Clerk to email Mr Casson Moss giving him the email of Cllr Bolton who has information on BT contacts who may be able to provide more information.</p>	

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	Request for a Cycle Path to Clitheroe from Waddington. Toni and Oliver Davies asked about the possibility of a cycle path alongside Clitheroe Road between Waddington and Clitheroe. LCC Highways to be contacted by the Clerk to enquire about the feasibility of a cycle path.	
5.	Minutes of previous meeting	
	It was resolved to confirm the accuracy of the Minutes of the previous Waddington Parish Council Meeting held on the 11 th October 2021.	21/11/005 Prop. Cllr SB Sec. Cllr RE
6.	Any matters arising from the minutes & not covered on this Agenda (resolutions closed & not requiring being on Agenda)	
	None.	
7.	Division of Tasks between WPC Councillors	
	Nominations of Councillors were received to take the lead on the following topics: Haweswater Aqueduct Resilience Programme (HARP) Cllr John Rattigan was elected unanimously Speed Indicator Device (SPiD) – monitoring and maintaining Cllr Chris Sullivan was elected unanimously Defibrillators – monitoring and maintaining Cllr Roy Edmondson was elected unanimously	21/11/007 HARP Prop. Cllr SB Sec. Cllr RE SPiD Prop. Cllr JR Sec. Cllr RE Defibrillator Prop. Cllr JR Sec. Cllr CS
8.	Haweswater Aqueduct Resilience Programme	
	Cllr Rattigan provided a verbal update on the HARP project. The planning applications are still at consultation stage and awaiting the formal views of key consultees such as Lancashire County Council (LCC) Highways. The mineral application is still waiting to be determined by LCC to establish whether the arisings from the tunnelling can be deposited at Waddington Quarry. No Planning Committee date can be given until the Waddington Quarry application has been determined and the views of the key consultees have been received. Earlier this week there was a meeting with United Utilities (UU) in London called by Ribble Valley MP Nigel Evans. All MPs affected by the scheme attended to meet the CEO and the lead project officer for UU.	

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9.	Updates from Committees	
	<p>Personnel Committee – the first meeting will take place Dec. 3rd.</p> <p>Finance Committee – It was resolved to receive and note the Finance Committee report prepared by Cllr Rattigan, including a proposed budget for 2022/3 and a proposed Precept for 2022/3. The Budget for 2022/2023 and Precept for 2022/2023 were both voted upon separately and passed unanimously.</p> <p>Thrive Grant application – Cllr Rattigan updated the meeting that this grant application was unsuccessful.</p> <p>Harold and Alice Bridges Charity application – Cllr Rattigan updated that this grant application was successful. This grant is for £1000 to be spent by WPC on cleaning/refurbishing the pavilion. This item to be on the Agenda for the next WPC meeting.</p> <p>Subscription to the Information Commissioner’s Office to fulfil GDPR requirements for WPC. This was a request by Cllr Rattigan and agreed unanimously. The Clerk to register WPC and set up an annual direct debit.</p>	<p>21/11/009 Budget Prop. Cllr JR Sec. Cllr LC Precept Prop. Cllr JR Sec. Cllr RE</p> <p>Subscription Prop. Cllr JR Sec. Cllr CS</p>
10.	Monthly Financial Reporting	
	The monthly finance report was circulated to Council, received, and noted. There were no questions.	
11.	Council’s Policy Documents	
	It was resolved to adopt the new RVBC Code of Conduct Policy. This will replace the current WPC code of conduct policy.	21/11/011 Prop. Cllr RE Sec. Cllr LC
12.	Allotments	
	<p>The Alms Houses Waddington Hospital Trust owns the allotment land and John Pallister & Son acts as the land agent between the Alms Houses Trust and WPC who manage the allotments. A new WPC tenancy agreement is being co-ordinated by John Pallister Land Agents.</p> <p>Regarding the allotment holder agreement; Cllr Cox agreed to look at the existing agreement between WPC and the allotment holders. Cllr Melvin agreed to be involved in the allotment holder discussion process. The Clerk agreed to research allotment contracts.</p>	

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13.	Preparations for the Queen's Platinum Jubilee 2-5th June 2022	
	A £2000 budget has been set aside for the celebrations as agreed at Agenda point 9. It was resolved to postpone any decision making until the WPC January meeting.	21/11/013 Prop. Cllr JR Sec. Cllr CS
14.	Planning Applications	
	<p>Cllr Bolton left the meeting at this point due to her declared interest in this item.</p> <p>It was resolved not to provide any response, objections or seek conditions in relation to the following Planning Applications:</p> <p>3/2021/0566 - 30/09/2021 Twitter Bridge Farm Barn, Twitter Bridge Farm, Twitter Lane, Waddington BB7 3LG. Cllr Bolton declared an interest in this application and left the meeting temporarily during the discussion. Proposal to block off an existing farm gateway and hedge. Provide a new field access approx 20m from the existing, to include an area of hard standing with gateway. This proposal is following planning permission granted (3/2018/0750). Applications for full consent.</p> <p>3/2021/1073 - 20/10/2021 T1 - Ash Tree to be felled due to Ash Die back. T2 – Conifer to be felled due to size impacting on property West End Lodge. T3 - Conifer to be felled due to size. Application for tree works in a conservation area. St Helen's Church Twitter Lane Waddington BB7 3HS</p>	
15.	Updates from Partnership Meetings	
	Cllr. Bolton re-joined the meeting at this point. There were no updates from Partnership Meetings.	
16.	Matters brought forward by Cllrs & Clerk as INFORMATION only	
	<p>16.1 Country Kitchen Café building – Cllr Rattigan gave an update. WPC have received several complaints from villagers about the state of the Country Kitchen Café façade. RVBC have been approached but have no enforcement powers to intervene. The Masonic Lodge, the owners of the building, are taking steps to ensure the current leaseholder improves the façade. It was resolved for the Clerk to write to the Masonic Lodge offering support from WPC in trying to rectify the situation.</p> <p>16.2 Lancashire Constabulary Force - Life Article – Clerk Carol Baird updated the meeting on the new Taskforce appointed for the local area which is based at Clitheroe Police station.</p>	21/11/016.1 Prop. Cllr JR Sec. Cllr RE

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	<p>16.3 Christmas Tree – Cllr Bolton agreed to organise the Christmas tree on behalf of WPC. It will be a 20ft Nordman Tree and the cost is £350 which includes the setting up costs.</p> <p>16.4 Cenotaph Lighting – Cllr Edmondson updated the meeting on the theft of the cenotaph lighting in recent days from the centre of the village. It was resolved to replace the light as a matter of urgency and to secure the light using a lock.</p>	21/11/016.4 Prop. Cllr JR Sec. Cllr RE
17.	Next Meeting Dates	
	<p>The following dates were considered and approved:</p> <p>17.1 WPC Councillors were asked to take down the poppies on village lampposts after Remembrance Day – Cllr Edmondson agreed to co-ordinate this task.</p> <p>17.2 Agenda items and Reports for the December meeting to be submitted to the Clerk by midday Monday 6th December.</p> <p>17.3 Next meeting to take place Monday 13th December 21 7.30pm. at St Helen’s Vestry, St Helen’s Church, Waddington. The meeting closed at 9.30pm.</p>	

All our Agendas and Minutes together with further information about your Parish Council and its activities can be found online at www.waddington.website

Minutes to be agreed and signed by the Chair at the meeting in December 2021.